



## Job Posting: [Hospitality Director](#)

### OVERVIEW:

MTI's Hospitality Director is responsible for the execution of MTI's guest experience. The Hospitality Director is responsible for overseeing MTI's Hospitality team which includes Communications, Food Service, Facilities and Housekeeping Team. In addition to leading the Communications team, the Hospitality Director is an active member of this team. The Hospitality Director will oversee personnel, ensuring that the facilities are properly maintained, taking steps to ensure customer satisfaction, and overseeing the upkeep of administrative and financial records. Hospitality Director will oversee marketing and approving/controlling expenditures with the Hospitality team leaders. The Hospitality team is a crucial part of making our guests experience an inviting and warm home away from home atmosphere as they participate in our programs.

### RESPONSIBILITIES:

- Develop quality guest experience
- Serve as a member of the Executive team
- Oversee the leaders of Housekeeping, Facilities and Food Services
- Live out the role of a player / coach in the Communications team

**HOURS:** Full Time

**WAGES:** Raising personal financial support

### QUALIFICATIONS:

- Has a relationship with Jesus Christ and who is growing in faith, character, and the knowledge of God.
- Ability to work on a team, relate, and work well with others.
- Mature and ethical business professional with strong organizational, leadership, and management skills.
- Ability to multi-task with excellent communication skills (verbal, written, and interpersonal).
- Proficient in Microsoft Office.
- Excellent time management skills, conflict resolution, competency with online administrative systems, reading and writing skills.
- Ability to display sensitivity, tact and responsiveness in various situations and maintain a high level of confidentiality.
- Establish and maintain effective working relationships with employees.
- International Missions experience preferred.
- BS/BA degree from an accredited college/university preferred.
- 5+ years Hospitality experience preferred.

### CULTURE:

We are a vibrant community at MTI, having committed to each other the daily activities of our services would be guided by our core values of loving unified teams, integrity, a personal vitality in our relationship with God, and the pursuit of quality and excellence in all of our services.